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Recommended Seasonal Home Maintenance Schedule

Periodically

- Change or clean air filter (monthly)
- Check water lines under all sinks/toilets, washing machine and water heater for leaks
- Review exterior and make note of any damage or areas in need of repair

Spring

- Change batteries in smoke detectors and then test the unit
- Check Ground Fault Circuit Interrupter (GFCI) outlets by pressing test button. (NOTE: GFCI outlets should be in kitchen, bathrooms, garage and outside locations)
- Clean thermostat
- Review Fire Escape Plan with your family
- Clean the grill and fins on air conditioner
- Vacuum air vents and return grills
- Clean roof and gutters, trim trees and shrubs
- Have cooling system(s) inspected and/or serviced

Fall

- Change batteries in smoke detectors and then test the unit
- Have chimney inspected and cleaned
- Ensure glass fireplace doors are in place and in working order
- Check Ground Fault Circuit Interrupter (GFCI) outlets by pressing test button. (NOTE: GFCI outlets should be in kitchen, bathrooms, garage and outside locations)
- Clean thermostat
- Review Fire Escape Plan with your family
- Vacuum air vents and return grills
- Have heating system(s) inspected and/or serviced

Annually

- Inspect attic for proper insulation levels
- Make sure attic vents are open and clear
- Check all windows for drafts
- Review and verify breakers and what switches/outlets they operate
- Inspect each lamp, extension and appliance cord and plug; replace if frayed or broken
- Review location of main water shutoff
- Review location of HOT water shutoff
- Replace caulking around bathtubs and showers
- Check refrigerator gaskets
- Clean refrigerator coil and drip pan
- Review insurance policies to ensure proper coverage